

Metropolitan Water Reclamation District of Greater Chicago

*100 East Erie Street
Chicago, IL 60611*



Regular Board Meeting Minutes

Thursday, February 21, 2019

10:30 AM

Board Room

Board of Commissioners

Chairman of Finance Frank Avila, Commissioner Cameron Davis, Commissioner Kimberly Du Buclet, Commissioner Marcelino Garcia, Vice-President Barbara J. McGowan, Commissioner Josina Morita, Commissioner Debra Shore, Commissioner Mariyana T. Spyropoulos, President Board of Commissioners Kari K. Steele

THE FOLLOWING PROCEDURES WILL GOVERN THE MEETING PROCESS:

- 1. Board Members who vote "Nay, Present, or Abstain" or have a question on any item may request the item be removed from the Consent Agenda.**
- 2. Citizens in the audience who address the Board on any item may request the item be removed from the Consent Agenda.**
- 3. Items removed from the Consent Agenda are considered separately.**
- 4. One roll call vote is taken to cover all Consent Agenda Items.**

Call Meeting to Order

President Kari K. Steele presiding, called the meeting to order at 10:35 a.m.

Roll Call

Present: 8 - Cameron Davis; Kimberly Du Buclet; Marcelino Garcia; Barbara J. McGowan; Josina Morita; Debra Shore; Mariyana T. Spyropoulos; and Kari K. Steele
Absent: 1 - Frank Avila

Approval of Previous Board Meeting Minutes

A motion was made by Marcelino Garcia, seconded by Debra Shore, that the minutes from the last meeting be approved without having to read them into the record. The motion carried by acclamation. Chorus of ayes - No nays

Public Comments

None

Recess and Convene as Committee of the Whole

A motion was made by Marcelino Garcia, seconded by Kimberly Du Buclet, to recess and convene as a committee of the whole. The motion carried by acclamation. Chorus of Ayes - No Nays

Recess and Reconvene as Board of Commissioners

At 11:25 a.m. President Kari K. Steele reconvened the regular board meeting to order

Finance Committee

Report

- 1 [19-0179](#) Report on Cash Disbursements for the Month of January 2019, in the amount of \$35,562,852.12

Attachments: [January 2019 Cash Disbursements Summary](#)

Published and Filed

Authorization

- 2 [19-0165](#) Authority to add Project 19-614-21 Furnish and Deliver Closed Circuit Television Cameras to the Stickney and Calumet Water Reclamation Plants, to the Construction Fund, estimated cost of the project is \$62,000.00

Deleted by the Executive Director

Procurement Committee

Report

- 3 [19-0148](#) Report on advertisement of Request for Proposal 19-RFP-05 Health Plan Administrator, for a three-year period, effective January 1, 2020 to December 31, 2022, Account 101-25000-601250

Published and Filed

- 4 [19-0152](#) Report of bid opening of Tuesday, February 5, 2019

Published and Filed

Authorization

- 5 [19-0166](#) Authorization to amend Board Order of December 6, 2018, regarding Issue purchase order and enter into an agreement for Contract 18-RFP-16 POTs Local and Long Distance Services, with AT&T Corp. in an amount not to exceed \$630,000.00, Account 101-27000-612210, Requisition 1493527, Agenda Item No. 22, File No. 18-1239 *(As Revised)*

Attachments: [December 6, 2018 Board Transmittal Letter - File No.18-1239](#)

Approved

- 6 [19-0181](#) Authorization to amend Board Order of January 10, 2019, regarding Authority to decrease purchase order for Contract 11-403-2P, Membrane Gas Holder Replacement and Digester Cleaning at Egan Water Reclamation Plant, Cook County, to Path Construction, Inc. in an amount of \$416,540.96 from an amount of \$5,929,567.63, to an amount not to exceed \$5,513,026.67 and to decrease the related five percent change order allowance in an amount of \$45,364.46, from an amount of \$45,364.46, to an amount not to exceed \$0.00. Account 201-50000-645750, Purchase Order 4000018, Agenda Item No. 23, File No. 19-0010 *(As Revised)*

Attachments: [January 10, 2019 Board Transmittal Letter - File #19-0010](#)

Approved

- 7 [19-0196](#) Authorization to amend Board Order of February 7, 2019, regarding Authorization to execute change orders to decrease purchase orders or carryforward FY2018 encumbrances to FY2019

Attachments: [Amended BL Backup Schedule.pdf](#)

Approved

Authority to Advertise

- 8 [19-0151](#) Authority to advertise Contract 19-006-11 Furnish and Deliver Janitorial Supplies to various locations for a one-year period, estimated cost \$125,000.00, Accounts 101-20000-623110, 623170, 623660

Approved

- 9 [19-0167](#) Authority to advertise Contract 19-601-11, Furnishing and Delivering Chain, Sprockets and Appurtenances to various service areas, estimated cost \$311,670.00, Accounts 101-67000/69000-623270, Requisitions 1507847 and 1514941
Approved
- 10 [19-0168](#) Authority to advertise Contract 19-610-11, Furnish and Deliver Recertified Safety Relief Valves to various locations, estimated cost \$216,000.00, Accounts 101-67000/68000/69000-612240/612680/623090, Requisitions 1515777, 1515791 and 1515796
Approved
- 11 [19-0170](#) Authority to advertise Contract 19-617-11 Power Distribution Equipment Inspection and Repair, estimated cost \$212,400.00, Accounts 101-67000/68000/69000-612240/612650/623070, Requisitions 1470090, 1469955 and 1469957
Approved
- 12 [19-0171](#) Authority to advertise Contract 19-698-11 Furnish and Deliver a Compost Bagging System to LASMA, estimated cost \$50,000.00, Account 101-66000-634760, Requisition 1515407
Approved
- 13 [19-0172](#) Authority to advertise Contract 19-706-11 Furnish and Deliver a Heavy Equipment Trailer to the O'Brien Water Reclamation Plant, estimated cost \$65,000.00, Account 101-67000-634860, Requisition 1515124
Approved
- 14 [19-0173](#) Authority to advertise Contract 19-707-21 Rebuild Gatehouses 1 & 2 and the Sludge Concentration Building at the O'Brien Water Reclamation Plant, estimated cost \$155,000.00, Account 201-50000-645780, Requisition 1506679
Approved
- 15 [19-0174](#) Authority to advertise Contract 19-716-21 Furnish and Deliver One 44" x 80" Engine Lathe and Accessories to the O'Brien Water Reclamation Plant, estimated cost \$170,000.00, Account 201-50000-634650, Requisition 1514021
Approved
- 16 [19-0175](#) Authority to advertise Contract 19-909-11 Furnish and Deliver Four Bio-Filter Pumps to the Stickney Water Reclamation Plant, estimated cost \$145,000.00, Account 101-69000-623270, Requisition 1515787
Approved

- 17 [19-0176](#) Authority to advertise Contract 19-974-11, Provide Carbon Dioxide Purging Services, estimated cost \$46,000.00, Account 101-69000-612650, Requisition 1515773

Deferred by Marcelino Garcia

- 18 [19-0178](#) Authority to advertise Contract 19-654-11 Furnish and Deliver Parts and Repair Services for Sluice Gate Valve Actuators, estimated cost \$444,000.00, Accounts 101-66000/67000/68000/69000-612600/623070/623270, Requisition 1507499

Approved

- 19 [19-0189](#) Authority to advertise Contract 19-614-21 Furnish and Deliver Closed Circuit Television Cameras to the Stickney and Calumet Water Reclamation Plants, estimated cost \$62,000.00, Account 201-50000-634600, Requisition 1515785

Deleted by the Executive Director

Issue Purchase Order

- 20 [19-0150](#) Issue purchase order to DLT Solutions, LLC to Furnish and Deliver SolarWinds Software and Software License Renewal, in an amount not to exceed \$14,923.01, Account 101-27000-612820, Requisition 1515422

Approved

- 21 [19-0155](#) Issue purchase order for Contract 19-106-11, Furnish and Deliver Replacement Uniforms and Items for Pollution Control Personnel, to Ray O'Herron Company, Inc., in an amount not to exceed \$28,786.50, Account 101-16000-623700, Requisition 1505228

Approved

- 22 [19-0157](#) Issue purchase order to Bloomberg Finance L.P. for the ongoing Maintenance and Provision of a Real-Time Financial Information Network, Providing News, Data, Analysis, Straight-Through Processing, and Electronic Trading Tools, in an amount not to exceed \$82,200.00 for a three-year period, Account 101-11000-612280, Requisition 1515430

Approved

- 23 [19-0158](#) Issue purchase order and enter into an agreement with J. B. Systems Inc. d/b/a Mainsaver Software, LLC for Database conversion to SQL Server, in an amount not to exceed \$34,500.00, Account 101-27000-612430, Requisition 1515758

Approved

- 24 [19-0159](#) Issue purchase order to Peterbilt Illinois-Joliet Inc., DBA JX Peterbilt-Bolingbrook, to Furnish and Deliver Two Dump Trucks with Snow Plows and Spreaders to the Calumet Water Reclamation Plant, under Sourcewell (formerly NJPA) Purchasing Contract No. 081716-PMC, in an amount not to exceed \$384,944.04, Account 101-68000-634860, Requisition 1514376

Approved

- 25 [19-0160](#) Issue purchase order and enter into an agreement for Contract 18-RFP-21 Psychological Evaluations and Fitness for Duty Examinations for Selected Employees with Center of Police Psychological Services (COPPS) in an amount not to exceed \$50,400.00, Account 101-25000-612260, Requisition 1501613

Approved

Award Contract

- 26 [19-0154](#) Authority to award Contract 19-002-12, Furnish and Deliver Cylinder Gases and Bulk Liquid Argon to various locations for a one-year period (Re-bid), Groups A, B, and C to Matheson Tri-Gas, Inc., in an amount not to exceed \$47,421.73, Account 101-20000-623840

Attachments: [Contract 19-002-12 Item Descriptions, Groups A, B, C, and D.pdf](#)

Approved

Increase Purchase Order/Change Order

- 27 [19-0149](#) Authority to decrease purchase order and amend the agreement with Computerized Facility Integration, for Contract 17-RFP-20, Provide Support and Hosting on the District's Cloud for the Real Estate Management and Invoicing System, in an amount of \$141,333.33, from an amount of \$183,333.33, to an amount not to exceed \$42,000.00, Account 101-27000-612820, Purchase Order 3097215 (*As Revised*)

Attachments: [3097215 Change Log.pdf](#)

Approved

- 28 [19-0162](#) Authority to increase and extend Contract 16-405-12 (Re-Bid), Provide Maintenance and Printing Supplies for Xerox Nuvera 288 and DocuColor 7002 at the MWRDGC Print Shop for a Thirty-Six (36) Month Period, to Xerox Corporation, in an amount of \$14,002.69, from an amount of \$210,178.32 to an amount not to exceed \$224,181.01, Account 101-15000-612800, Purchase Order 3088797

Attachments: [Change Order Log Report - PO 3088797.pdf](#)

Approved

Engineering Committee

Report

- 29 [19-0190](#) Report on change orders authorized and approved by the Director of Engineering during the month of January 2019

Attachments: [Attachment 1 CO Report January 2019 \\$10,000.pdf](#)
[Attachment 2 CO Report January 2019 2018 5% Contingency.pdf](#)
[Attachment 3 CO Status Report January 2019.pdf](#)

Published and Filed

Maintenance & Operations Committee

Reports

- 30 [19-0183](#) Report on change orders authorized and approved by the Director of Maintenance and Operations during the months of December 2018 and January 2019

Attachments: [R-98 Report December 2018.pdf](#)
[R-98 Report January 2019.pdf](#)

Published and Filed

Monitoring & Research Committee

Authorization

- 31 [19-0147](#) Authorization to enter into an Agreement with Island Water Technologies Inc. for Loaning an On-line Microbial Bio-activity Monitor at No Cost and to Partner with the University of Illinois at Urbana-Champaign to Conduct a Pilot Test of the Monitor

Approved

- 32 [19-0156](#) Authority to Subscribe to the Water Research Foundation for the 2019 Annual Research Commitment in an amount not to exceed \$144,900.00, Account 101-15000-612280

Attachments: [02-21-19 Att. WRF Project List.pdf](#)

Approved

Pension, Human Resources & Civil Service Committee

Report

- 33 [19-0187](#) Annual Report for the Deferred Compensation Plan and Trust for 2018

Attachments: [2019-2-1 Deferred Comp - Exhibit 1 Pg 1.pdf](#)
[2019-2-1 Deferred Comp - Exhibit 1 Pg 2.pdf](#)

Published and Filed

Public Information & Education

Authorization

- 34 [19-0197](#) Authorization to allow participation in 2019 parades

Approved

Real Estate Development Committee

Authorization

- 35 [19-0180](#) Authority to issue a 3-year permit to the Illinois Department of Natural Resources to periodically access an approximate 1,643 acres of District land located south of IL-5/Hickory Road in unincorporated Fulton County, Illinois for studying Canadian geese. Consideration shall be a nominal fee of \$10.00

Attachments: [Authority to Lease - IDNR 3-year permit Canadian goose study - Fulton County - Aerial.pdf](#)

Approved

- 36 [19-0182](#) Authority to purchase the real estate commonly known as 1536 North 43rd Avenue in Stone Park, Illinois for the construction of the Addison Creek Channel Improvement Project (Contract 11-187-3F) and authority for payment to Oxford Bank & Trust as Trustee under Trust Number 1083, the owner of said real estate, in an amount of \$240,000.00, plus closing costs, and relocation costs in an amount not to exceed \$26,415.00, Account 401-50000-656010, Capital Improvements Bond Fund

Attachments: [RE - Authority to purchase RE - Oxford Bank and Trust 1536 N 43rd Stone Park - Aerial.pdf](#)

Approved

- 37 [19-0184](#) Authority to pay final just compensation in the amount of \$160,000.00 to acquire fee simple title to real estate commonly known as 1534 North 43rd Avenue in Stone Park, Illinois in order to settle the eminent domain lawsuit entitled *The Metropolitan Water Reclamation District of Greater Chicago v. Mohsin Sheikh*, Case No. 18L050736 in the Circuit Court of Cook County, Illinois, Account 401-50000-656010, Capital Improvements Bond Fund

Attachments: [RE - Authority to purchase RE - Sheikh 1534 N 43rd Ave Stone Park - Aerial.pdf](#)

Approved

Stormwater Management Committee

Authorization

- 38 [19-0188](#) Authority to enter into an Intergovernmental Agreement with and make payment to the Village of Glenview for the design, construction, operation and maintenance of the East of Harms Road Drainage Improvements under Phase II of the Stormwater Management Program (18-IGA-27), in an amount not to exceed \$500,000.00, Account 501-50000-612400, Requisition 1515784

Approved

Miscellaneous and New Business

Memorial Resolution

- 39 [19-0192](#) RESOLUTION sponsored by the Board of Commissioners honoring the memory of Richard Allen Dickerson

Adopted

Approval of the Consent Agenda with the exception of Items: 2, 17, 19, 40 and 41

A motion was made by Debra Shore, seconded by Cameron Davis, to Approve the Consent Agenda. The motion carried by the following roll call vote:

Aye: 8 - Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan, Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

Absent: 1 - Frank Avila

Resolution

- 40 [19-0191](#) RESOLUTION sponsored by the Board of Commissioners recognizing February as American Heart Month

A motion was made by Kimberly Du Buclet, seconded by Cameron Davis, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes
- No nays

- 41 [19-0198](#) RESOLUTION sponsored by the Board of Commissioners recognizing the month of February as Black History Month

A motion was made by Barbara J. McGowan, seconded by Cameron Davis, that this Resolution be Adopted. The motion carried by acclamation. Chorus of ayes
- No nays

Meeting Summary

Speakers

Alex Mexinar, American Heart Association, accepted the resolution recognizing February as American Heart Month

Summary of Requests*Procurement Item #12*

- 1. Josina Morita requested a memo on the current research and understanding of PFOS in biosolids*
- 2. Cameron Davis requested an analysis of what is in the biosolids and how the District scans for contaminants*

Procurement Item #15

- 1. Josina Morita requested the District explore the legality of including furnish and deliver contracts in Appendix D*
- 2. Barbara J. McGowan requested the Study Session on Appendix D be scheduled as soon as possible*
- 3. Barbara J. McGowan requested a list of the bidders once available*

Procurement Item #16

- 1. Debra Shore requested Board transmittal letters include explanations that constituents can understand*

Procurement Item #18

- 1. Josina Morita requested information on other governmental bodies that apply an equivalent of Appendix D for Furnish and Deliver contracts*

Study Session

None

Announcements

None

Board Letter Submission Dates

The next regular board meeting is scheduled for March 7, 2019, please prepare and submit Board items before the following absolute cutoff dates.

Date agenda items are due to the Director of Procurement and Materials Management for signature and preparation: February 22, 2019

Date all agenda items are due to the Executive Director: 1:00 p.m., February 27, 2019

Adjournment

A motion was made by Marcelino Garcia, seconded by Cameron Davis, that when the Board Adjourns, it adjourns to meet again on Thursday, March 7, 2019 at 10:30 a.m. and also move that today's meeting be Adjourned. The motion carried by the following roll call vote: /s/ Jacqueline Torres, Clerk

Aye: 8 - Cameron Davis, Kimberly Du Buclet, Marcelino Garcia, Barbara J. McGowan,
Josina Morita, Debra Shore, Mariyana T. Spyropoulos, Kari K. Steele

Absent: 1 - Frank Avila

APPROVAL:

In accordance with the provisions of 70ILCS 2605/4, each of the foregoing agenda items duly adopted by the Board of Commissioners of the Metropolitan Water Reclamation District of Greater Chicago this February 21, 2019 are hereby approved.

APPROVED:

/s/ Kari K. Steele

President Board of Commissioners of the
Metropolitan Water Reclamation District of Greater Chicago

February 21, 2019